



Supplementary FOAs: Travel & Seminar Series

This FOA supports two supplementary INBRE initiatives:

- 1) Travel Support
- 2) Seminar Series

The following applies to both FOAs:

- **Eligibility:** All INBRE-partners *except* University of Idaho.
 - **Start/end dates:** Funds must be spent by **4/15 annually**.
 - **Deadline of application materials:** **Two rolling deadlines**
 - **April 1st annually** (travel/seminar occurs May-October)
 - **October 1st annually** (travel/seminar occurs November-March)
 - **Submission method:** All applications must be gathered by the Campus Leader and sent in one email (word documents or PDF) to whitneym@uidaho.edu
 - **Anticipated number of awards:** The number of awards made is dependent on the number of submissions and available funding.
 - **Award Information:** Applications selected for funding will be awarded via a subaward modification to the INBRE 'block grant'. *Requests may be funded in total or partially, depending upon submissions.*
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TRAVEL SUPPORT

Prepare your application that addresses the following sections:

- 1) **What biomedical research conference will faculty and students attend?** Must be a regional or national conference where students and faculty **present their research findings**. May NOT be international travel. Include names of travelers, their titles (undergraduates, graduates, etc.), dates of conference, etc.
- 2) **Justification for travel request (3-5 sentences).** Justify your request with any pertinent information. Include if you are pursuing other mechanisms of travel support.
- 3) **List estimated cost for travel per person.** Include: registration fees, per diem, flights, hotel, etc.
- 4) **Budget:** Please keep requests under \$2,000/person.

SEMINAR SERIES SUPPORT

Prepare your application that addresses the following sections:

- 1) **Dates** of proposed seminar series or proposed community outreach event. Where will event(s) take place?
- 2) **Title of seminar series & scientific focus/theme (or date of talk if singular event is being planned).**
- 3) **Who are you inviting to present?** Name, credentials, link to bio, if available.
- 4) **Who is the intended audience?**
- 5) **Estimated costs.** Include: Speaker fee (no honorariums), travel for speaker, cost for seminar room, other costs as needed.
- 6) **Include any other pertinent details** (no more than 4-6 sentences).
- 7) **If multi-series event, please include detailed budget estimations** (per speaker/per room reservation, etc.).
 - a. **Funding capped at \$2,000 for an individual event.**